

STUDIO POLICIES

ENROLLMENT

By enrolling, you are reserving a regular, weekly spot in the studio. You agree to be financially liable for an entire semester despite cancellations or early semester termination by a student/parent. Semesters are Fall (Aug-Dec), Spring (Jan-May) and/or Summer (June & July).

TUITION

- *Tuition is a flat fee per month (\$140/30 min) and the same amount each month during the months of Aug-May. (Each month allows between 2-5 lessons, allowing for major holiday/school closings.)
- *A \$10 enrollment fee is applied to Spring and Fall semesters only and will be due in January and August.
- *Tuition **MUST** be paid, in full, at the first lesson of each month, with the exceptions of summer enrollment and August. Those months **MUST** be paid by the first day of the month. Sufficient notice will be given.
- *A \$25 late fee will be added if payment is not received on time. **NO EXCEPTIONS.**
- *Summer tuition will be prorated (\$35/30 min) according to student/teacher availability and due, in full, by June 1st.
- *A 10% discount will be applied if a semester is paid in full. (Not including summer enrollment.)
- *Payment is accepted by cash, check or Paypal. Please make checks payable to Renee Anderson.
- *There will be a \$25.00 charge on all returned checks.

CANCELLATION/MAKE-UP POLICY - I CANNOT STRESS HOW IMPORTANT THIS IS!
EACH STUDENT IS ALLOWED 1 MAKE-UP LESSON PER SEMESTER. A CANCELLATION MUST BE MADE 24 HOURS IN ADVANCE IN ORDER FOR THE LESSON TO BE CONSIDERED A MAKE-UP.

Renee has reserved her time and a spot in the studio for each student, and she will be ready at his/her scheduled lesson time. Enrollment reserves a thirty minute, weekly lesson time for each student. Because the studio is running at **FULL CAPACITY**, there will be no flexibility to offer any additional make-up/reschedule lessons. No refunds or credits will be issued for missed lessons, and a failure to show is a forfeited lesson. There will be **NO** exceptions. On the rare occasion that Renee has to cancel, she will offer a make-up lesson when the schedule permits.

***If you choose not to attend your lesson for an extended period of time during a semester (i.e., vacations, school/local academy rehearsals/productions, etc.), you agree to still pay the monthly tuition to secure and return to your spot; and those lessons are forfeited. Both student and parent please initial to agree. _____**

- *There is absolutely **NO** food or drink allowed inside the house (this includes gum). Only bottled water!
- *Students must wait to enter the house until the beginning of their lesson time. No early drop off/late pick up is allowed.
- *No visitors (parents, siblings, friends, etc.) are allowed to wait inside the house during the duration of a lesson.

WITHDRAWAL

As a professional courtesy, if a student/parent wishes to terminate lessons during a semester, a 30 day written withdrawal notice is required. Notice will take effect on the first calendar day of the upcoming month. Tuition must be paid the month of notice. Telephone calls, texts, emails, or simply telling Renee does not constitute a written notice.

Please know that scheduling, managing, and maintaining a fully booked music studio is a full time business for me, and I ask that you please respect these policies. Thank you!

BY SIGNING BELOW, I UNDERSTAND AND AGREE TO THE ABOVE MENTIONED POLICIES

Student _____ Parent _____ Date ____/____/____